

Specialist-in-Training, contingent upon meeting all pre-employment requirements at the salary indicated on the attached salary sheet. (Attachment #1)

9. **Approval to Appoint Brandy Slone as a Water Quality Technician I** – Recommendation to appoint Brandy Slone as a Water Quality Technician I, contingent upon meeting all pre-employment requirements at the salary indicated on the attached salary sheet. (Attachment #2)
10. **Approval of Subrecipient Agreement - Homeowner Septic Rehab Program** - Recommendation to approve Subrecipient Agreement - Homeowner Septic Rehab Program. (Attachment #3)
11. **Approval of Letter of Engagement for Audit** – Recommendation to approve Letter of Engagement for Audit. (Attachment #4)
12. **Approval to Apply for the Clermont County Mental Health and Recovery Board Mini-Grants** – Recommendation to approve application for the Clermont County Mental Health and Recovery Board Mini-Grants in the amount of \$6,000.
13. **Approval of the Clermont County Family and Children First Memorandum of Understanding** - Recommendation to approve the Health Commissioner signing a Memorandum of Understanding with Clermont County Family and Children First for \$3,000 effective July 1, 2025, to June 30, 2026. (Attachment #5)
14. **Approval of the Smoke-Free Ohio Contract with the Ohio Department of Health**- Recommendation to approve the Smoke-Free Ohio Contract with the Ohio Department of Health. (Attachment #6)

Dr. Khan made a motion to approve consent agenda items #1 through #14. Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried.

NON-CONSENT AGENDA:

VariANCES:

Isolation Distance at 3899 State Route 133, Williamsburg Township, 14-V-25 – Ms. Nesbit stated the property owner, Andrew Lung, is requesting an isolation distance variance at 3899 State Route 133, Williamsburg Township, 14-V-25. This is a leach line system. The system failed inspection in August 2024 due to sewage wastewater discharging onto the surface of the ground from a sewage discharge pipe located near the northwest corner of the property, as well as near the outlet side of the septic tank and the distribution box. The owner submitted an application for remediation/replacement at that time. No previous problems have been identified, and the system has been routinely inspected since May 2001. The system received an AO&M designation beginning in 2011, which continued through 2021.

At this time, the owner is proposing the installation of a gradient drain around the perimeter of three sides of the existing leach lines as part of a remediation plan. The gradient drain would be located six feet away from the property line. Therefore, the minimum isolation distance requiring the gradient drain to be ten feet away from the property line cannot be met. This would be the first step in a remediation process. If this does not solve issues with the system additional steps would need to be taken up to full replacement of the system. Staff recommended approval contingent upon locating the gradient drain discharge at least ten feet from the property line.

The property owner, Andrew Lung, was not present.

Mr. Meadors made a motion to approve the isolation distance variance at 3899 State Route 133, Williamsburg Township, 14-V-25, with the noted staff contingencies. Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried. (Attachment #7)

Public Comment - No members of the public offered any comments at this point in the meeting.

Approval of Updates to the Clermont County Septic Rehabilitation Financing Program Plan and Site Assessment – Ms. Nesbit explained that the agency began accepting Septic Rehab applications for the first time since the program was overhauled in 2024. Due to the changes, the current site assessment form was determined not to work. Under the previous program plan, there was one application period, and all applicants moved through the site assessment and bidding process together. The current site assessment form lends itself well to evaluating a large group of systems simultaneously. Many of the criteria are scored on an objective scale, so it was easier to rank properties when there were others to compare them to. Under the updated plan, there is no defined application period, and applications are accepted if funding is available. Although the updated plan allows homeowners to be helped faster, it takes away the ability to rank properties against each other.

Tyler Braasch, Director of Water and Waste, stated the proposal for an updated site assessment form entails using a yes-no criterion and assigning points based on those responses. This approach makes the form more objective and will require less workforce, as two inspectors will no longer be needed to assess each property to ensure consistency. With the updates to the scoring, it is also proposed to lower the threshold for assistance from 26 points to 21 points. He stated there may need to be additional updates to the plan if this proposal does not work as intended after the first cycle.

Mr. Braasch further explained that since properties must now be declared a public health nuisance to qualify for the program, it is more likely that the property has been recently inspected. Therefore, the updated plan allows for the site visit to be waived if an inspection has occurred in the last ninety days.

Mr. Seal made a motion to approve updates to the Clermont County Septic Rehabilitation Financing Program Plan and Site Assessment. Dr. Khan seconded the motion. The vote was all ayes; motion carried. (Attachment #8)

Approval to Issue Payment for Invoices Weekly – Fiscal Officer, Katrina Stapleton, stated in speaking with other local health departments across the state, it was discovered that Clermont County Public Health is one of the only agencies that still issues payments to vendors only once a month. Due to the varied timing of Board meetings, there are times when there are five weeks between meetings, such as this month, which makes it difficult to comply with the net terms of some vendors. Ms. Stapleton approached the Clermont County Auditor's Office and asked if they would support increasing the frequency of paying the agency's bills. The Auditor's Office indicated they preferred that the bills be paid more often, as it allows their staff to spread the work over the entire month rather than rushing to get many invoices approved before the agency's Board of Health meeting. The accounts payable clerk proposed issuing payments every Wednesday. The Board would then be presented with a report of invoices for the previous calendar month to be approved. Under the current process, US Bank P-Card invoices and TTD phone bills are approved retroactively.

This month's invoice approvals follow the current process. If this change is approved, the bill sheet presented at the June meeting will be for invoices paid between May 15 and May 30. The bill sheet

presented in July will be for invoices paid between June 1 and June 30, and this process will continue on a monthly basis.

Mr. Seal asked if there were any negatives to issuing the payments weekly. Ms. Stapleton stated the only time there would be a problem is if the Board did not approve a particular invoice, but if that happened, the problem could be rectified.

Dr. Rickabaugh made a motion to approve issuing payment for invoices weekly. Mr. Seal seconded the motion. The vote was all ayes; motion carried.

Adoption of Resolution 06-25 Declaring Properties Public Health Nuisances – Ms. Nesbit presented the addresses of 14 properties to be considered public health nuisances as stated in Attachments A and B of Resolution 06-25 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at Identified Properties.

Following a review and discussion, Dr. Khan made a motion to waive the three required readings of Resolution 06-25 Declaring the Properties listed on Attachments A and B Public Health Nuisances. Mr. Meadors seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Khan, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried. Dr. Khan then made a motion to declare Resolution 06-25 an emergency measure necessary for the immediate preservation of the public peace, health, or safety and for the purpose of the immediate need to abate or remove the dangerous public health nuisances. Mr. Seal seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Khan, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried. Dr. Khan then made a motion to adopt Resolution 06-25, declaring the properties listed on Attachments A and B to be public health nuisances and ordering abatement of nuisances at the identified properties. The motion further stated if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Mr. Seal seconded the motion. The vote upon roll was Mr. Seal, aye; Dr. Khan, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried. (Attachment #9)

Approval and Payment of Bills – Ms. Nesbit presented the Health District's bills for consideration. Following the Board's review and discussion, Dr. Khan made a motion to pay the bills as presented. Dr. Rickabaugh seconded the motion. The vote was all ayes, motion carried. (Attachment #10)

Discussion – Ms. Nesbit notified the Board that all emergency preparedness federal funding has been eliminated from the initial federal budget. The federal budget goes through a process, and public health will be working to try to restore funding. Locally, this will impact our Public Health Emergency Preparedness and Cities Readiness Initiative grant funding, which is approximately \$200,000 in funding. This federal funding is used to support the Emergency Response Coordinator position, currently vacant, as well as one Epidemiologist and a portion of Dr. Kaya's contract as the agency's Medical Director, as well as partially finding several other staff and other direct costs related to emergency preparedness. Ms. Nesbit will provide additional information as it becomes available. Some funding will need to be shifted, and positions may be eliminated if funding is not restored.

Regarding funding from the state, levies and tax dollars are being heavily discussed, along with potential proposals to eliminate property taxes. She briefly discussed HB 96 and the proposed 30% cap on cash carryover.

She indicated how various agencies are organizing advocacy efforts in opposition to the proposed funding cuts and changes.

Board of Health Education – Dr. Tara Jimison, Director of Nursing, presented the agency’s most recent Suicide, Child, and Overdose Fatality Reports to the Board as part of the board member’s yearly education requirements. (Attachment #10)

ADJOURNMENT:

Dr. Khan made a motion to adjourn the meeting at 4:45 pm. Mr. Meadors seconded the motion. The vote was all ayes, motion carried.


SECRETARY


RESPECTFULLY SUBMITTED